

**DRAFT**

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October 5, 2000

TO: RFCA Project Coordinators, RFCA staff, RFCA Stakeholder Focus Group participants, other interested stakeholders and members of the public

FROM: Jeremy Karpatkin, DOE Rocky Flats

RE: Public Process for RSALs

Below is a draft public process and agency project schedule for the RSAL review. The General Principles below explain the assumptions and strategy behind the schedule. The schedule is also available in a chart form (below).

Public Process General Principles

- 1) This schedule is an attempt to lay out a useful and substantive public process for discussing RFCA agency deliberations on the RSAL review prior to the initiation of formal public comment. There is nothing magical about these dates. They are a first attempt to lay out a schedule that shows the amount of time it takes to do this right but no more time than is necessary. For site cleanup purposes, we do not need to have closure on RSALs by the end date of this schedule; we only need it before we begin developing the IM/IMRA on the 903 pad.
- 2) We will maximize use of the RFCA Focus Group. This will mean devoting a great deal of time of the Focus Group for this topic. In general, we should use the Focus Group for technical and policy discussions focused on preliminary drafts of discreet parts of the review. We have made a commitment to share with the Focus Group these drafts before they go to the agency principals. Some of the topics will require one full meeting of the Focus Group; some will require more than one. In all cases, our goal will be to have these documents in the Focus Group packet and on the Rocky Flats Home Page at least a week prior to the Focus Group meeting.
- 3) We will use the technical sessions to provide regular technical briefings and updates on the progress of the review. These sessions should be focused on a specific technical topic that should preferably be advertised – through the RFCA FG packet mailing – in advance. Some written document should be distributed in the packet as well to support these discussions. Technical sessions will also be used to continue discussions from Focus Group meetings (although these are not reflected in the calendar below.)
- 4) The conference calls will continue as a means to keep stakeholders informed of progress. The schedule of conference calls is not included in the schedule below.
- 5) For each discreet topic, we will be flexible to allow other meetings as needed. These can either be specific follow on technical or policy discussions or even a public meeting more

widely advertised on a topic considered important for a full public review. These discreet meetings will be scheduled as needed. We will not establish a new set of meetings nor will the schedule below reflect these meetings. The schedule does not reflect formal briefings of CAB, RFCLOG, local governments or other stakeholder groups. The agencies will conduct and support such meetings on request, but they are not specifically reflected in this schedule.

- 6) We will continue to encourage individual stakeholders to interact directly with technical and project leads, via telephone, e-mail and personal visits. This is not intended as a substitute for public process. Rather, it is intended to satisfy the appetite for technical information shown by some of our stakeholders without diverting the general public process into technical discussions inaccessible or not of interest to a broader (although still focused) stakeholder audience.
- 7) The schedule below assumes that the first draft of each Task will be a product of the RFCA PCs, and not just of the individual staff authors. This means that the lead for each document will have to work and collaborate with staff of other agencies in developing their first draft. Also, the schedule reflects some time between the due dates of the documents and when they are first presented to the RFCA FG. These Rev. 1's will describe the issue, outline the options and the pros and cons of each option. To the extent it is known, the first draft will describe different agency positions. To the extent there are unanswered policy questions, the first draft will list and discuss them. These first drafts will be written as first drafts of the RFCA report on RSALs, not as issue papers. These Task reports will then be discussed with the RFCA Focus Group. Tasks 1 and 3 each have two FG meetings devoted to the first draft. The other Tasks have one Focus Group meeting. After this initial round of Focus Group meetings the agency staffs will consider the comments and discussion and develop a Rev. 2 of each Task. These will reflect the community comments and how the PCs propose to resolve them. Where resolution on issues has not been reached, the Rev. 2s will record the different agency positions. These are drafts of documents that will go to the Principals for review and decision. (Only Tasks 1 and 3 are described here as requiring substantive public process for Rev. 2. It is assumed that the Rev. 2's of Tasks 2, 4 and 5 will only require a report back to the RFCA FG.)
- 8) The schedule below presumes that the Principals of each agency will review, approve and as needed make decisions on outstanding issues contained in each discreet Task report. These approvals must come no later than the dates indicated in the "To the Principals" column of the chart. It is also presumed that these discreet pieces will be wrapped together and presented, still as pre-draft, and presented as a pre-draft final report to the RFCA FG on 5-2-01. The Principals can still make a 5-16-01 deadline to get this report out for public comment. The public will see the draft conclusion or conclusions no later than 5-2-01, but they will see each discreet piece, including draft recommendations, prior to 5-2-01. This schedule does not address the specific schedule or timing of Principal's meetings. The Principals can meet as needed or get briefed by their own staffs as needed. It is likely that the Principals will have to meet at least once prior to 5-2-01 to address and resolve any outstanding issues.

- 9) This schedule allows room for formal public meetings during the formal 60-day comment period. It does not spell out any specific proposals for how the agencies will conduct these meetings, where they will take place or how many of them will take place. There may be a range of activities that we engage in; this document does not seek to describe these.
- 10) This schedule and proposal represents a draft. It is open to improvement and to community input. We also will find as we proceed that these dates may need to be amended. Nevertheless, it represents a first cut at a working schedule. If the public and the agencies can live with it as a working document, we ought to use it as such.
- 11) Some of the Task reports will include interim deliverables – specific pieces or sub-components of the Task completed in draft form prior to the deadline for the full task report indicated in the schedule. These interim reports will be shared with the community as they are available. This is not reflected in the schedule.
- 12) This document does not address the issue of peer review. Some in the community have raised this as a desirable course of action. This schedule allows us to see where such a peer review makes sense and what its impact it may have on the schedule.

## **DRAFT General Plan and Schedule:**

### **Review RSAL process:**

CAB Meeting:	Oct. 5 <sup>th</sup>
RFCA FG meeting:	Oct. 25 <sup>th</sup>

### **Action 1: Regulatory Analysis:**

Rev. 1 Deliverable date:	October 27 <sup>th</sup>
POC:	Tim Rehder
First RFCA FG meeting:	Nov. 8 <sup>th</sup> (technical session and RFCA FG)
Second RFCA FG meeting:	Nov. 29 <sup>th</sup> (technical session and RFCA FG)
Rev. 2 Deliverable:	January 3
Third RFCA FG:	January 17
Draft to Principals:	February 15

(NOTE: The Nov. 29<sup>th</sup> date reflects a change in schedule to avoid a FG meeting the Wednesday prior to Thanksgiving.)

### **Action 2: Model Evaluation:**

Deliverable date:	November 20
POC:	Russell McCallister
First meeting:	December 13 <sup>th</sup>
Rev. 2 Deliverable date:	January 3 <sup>rd</sup>
Second Meeting:	January 31 <sup>st</sup>
Draft to Principals:	February 15 <sup>th</sup>

### **Action 3: Parameter Evaluation:**

Deliverable date:	January 26 <sup>th</sup>
POC:	Russell McCallister
First meeting:	February 7 <sup>th</sup>
Second Meeting	February 21 <sup>st</sup>
Rev. 2 due:	April 6 <sup>th</sup>
Third Meeting:	April 19 <sup>th</sup>
Draft due to Principals:	May 2 <sup>nd</sup>

**Action 4: New Scientific Information:**

Deliverable date:	November 3 <sup>rd</sup>
POC:	Russell McCallister
First meeting:	December 13 <sup>th</sup>
Rev. 2 due:	January 3 <sup>rd</sup>
Second Meeting:	January 31 <sup>st</sup>
Draft to Principals:	February 15 <sup>th</sup>

**Action 5: Cleanup levels at other Sites:**

Deliverable date:	October 25 <sup>th</sup>
POC:	Carl Spreng
First meeting:	November 8 <sup>th</sup>
Rev. 2 Due:	December 1 <sup>st</sup>
Second meeting:	January 3 <sup>rd</sup>
Draft to Principals:	January 17 <sup>th</sup>

**DRAFT RSAL Document:**

Outline and Table of Contents	
Rev. 1 Due:	March 15
POC:	RFCA PCs
First Meeting:	April 5
Draft RFCA Report Rev. 1 Due:	April 25
First Meeting:	May 2
Public Comment Begins:	May 16 <sup>th</sup>
Public Meeting(s):	???
Public Comment Ends:	July 16 <sup>th</sup>
Changes to RFCA (if any) and Response to Comment Released:	August 15 <sup>th</sup>